

Cabinet Meeting on Wednesday 19 October 2022

Procurement of a Framework Agreement for the Supply and Installation of Windows and Doors



Cllr Mark Deaville, Cabinet Member for Commercial Matters said,

"Getting the best product at the best value for taxpayers in Staffordshire underpins our approach to all our contracts.

"As a county council we own a number of buildings, so it is also important that we keep them in good order and fit for purpose."

Report Summary:

The objective of the report is to establish approval to proceed with the procurement of a framework agreement for the Supply and Installation of Window and Doors (the "Framework Agreement") and to secure approval for the award the Framework Agreement and the subsequent award of any call-off contracts under the Framework Agreement. The Framework Agreement will be for a period of 4 years starting 15th May 2023 to 30 April 2026 with the option to extend by 1 x 12-month period

Recommendations

I recommend that Cabinet:

- a. Agree that Staffordshire County Council undertakes procurement of a framework agreement for the supply and installation of windows and doors.
- b. Agree that the Deputy Chief Executive and Director of Corporate Services be given delegated authority to approve the contract awards to the framework agreement with successful suppliers and, subject to satisfactory performance, approve any framework agreement extensions

- c. Note that all subsequent call off contracts will be awarded in accordance with the council's procurement regulations



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Recommendations of the Cabinet Member for Commercial Matters

I recommend that Cabinet:

- a. Agree that Staffordshire County Council undertakes procurement of a framework Agreement for the supply and installation of windows and doors;
- b. Agree that the Deputy Chief Executive and Director of Corporate Services be given delegated authority to approve the contract awards to the framework agreement with successful suppliers and, subject to satisfactory performance, approve any framework agreement extensions; and
- c. Note that all subsequent call off contracts will be awarded in accordance with the council's procurement regulations.

Local Member Interest:

N/A

Report of the Deputy Chief Executive and Director of Corporate Services

Reasons for Recommendations:

1. The current Framework Agreement (IA1834) expires on 12th May 2023. The estimated annual value with inflation for the framework agreement is £500,000 per annum for the Council.
2. The procurement of the new Framework Agreement will be qualified for up to £2.5 million. (£500,000 per annum) with a £500,000 contingency for overspend.
3. Staffordshire County Council owns a number of buildings throughout Staffordshire which require repair and renewal of windows and doors to be undertaken in order to maintain them to a safe and satisfactory standard, such as schools, corporate property, libraries etc. The Framework Agreement is being procured to provide an agreed schedule of rates for PVC-U Windows, Aluminium Doors and Ancillary Work – Non-

Domestic. The Framework Agreement can also be accessed by public sector partners including schools.

4. It is envisaged that approximately 5 suppliers to cover all of Staffordshire's geographical area's will be appointed to the Framework Agreement.
5. There are no equivalent agreements procured by any other independent 3rd party central purchasing bodies or contracting authority/council which uniquely hold the local suppliers. The option to publicly tender this not only serves as an opportunity for local suppliers to tender but also serves as a benchmark on value for money.
6. Without recourse to a Framework Agreement, Council officers would be required to invest more resource into spot tendering / quoting for individual work packages which would require a plethora of separately tendered projects per annum conforming to the Councils' own Procurement Regulations.

Legal Implications

7. The potential value of spend for the services lends the procurement process to strictly follow the Regulations. The implications of any process failing to follow these Regulations could lead to serious legal challenges with the probable halt by a court on any contract award. A Framework Agreement has been developed in conjunction with Legal Services to allow for the relevant works to be called off as and when required. The call-offs will be managed by Entrust Support Services Limited ("Entrust") and a call-off process is detailed within the Framework Agreement. We are not aware of any other legal implications at the time of writing this report.

Resource and Value for Money Implications

8. The Framework Agreement will be commissioned by the Council and procured by the Council's Commercial Team. The ongoing technical day-to-day contract management is delivered in conjunction and managed by Entrust. There are no resource implications known at the time of writing this report. The failure to conduct a competitive tender process will inevitably lead to a disaggregation of spend with each project being contracted separately when it arises leading to increase in prices, inefficiencies in the contracting process and a sharp increase in procurement and commissioning effort and therefore this is considered the best way to achieve best value.

Climate Change Implications

9. Having consulted with the Sustainability & Climate Change Team, areas for consideration within this procurement should result in the reduction of fuel and energy use.
10. This procurement will lead to the replacement of new high specification units being fitted, to our existing property portfolio.
11. Where these improvements take place, the replaced units will have a better thermal efficiency and so will lower the energy requirement to heat the buildings within our tenure.

List of Background Documents/Appendices:

Community Impact Assessment – Summary Document

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